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Request for Proposals

2018 NATIONAL UNITY CONFERENCE

Service: Printing of UNITY Conference & Banquet Programs (Digital or Process)

Event Dates: Thursday, July 5 – Monday, July 9, 2018

Event Location: Town & Country Resort & Convention Center
500 Hotel Cir N, San Diego, California 92108

About the National UNITY Conference

The National UNITY Conference is expected to attract more than 1,800 Native youth and advisors from across the country, representing tribal and urban communities, and making it UNITY's largest gathering to date! UNITY serves Native American and Alaska Native youth ages 14-24 years old. The 5-day conference will feature Keynote speakers, more than 40 workshops, exhibitors, Native American artists/vendors, fitness activities, leadership training, a UNITY Career & Education Expo, UNITY Banquet, and much more.

About UNITY, Inc.

United National Indian Tribal Youth, Inc. (UNITY) is a national 501(c)(3) non-profit organization dedicated to fostering the spiritual, mental, physical and social development of American Indian and Alaska Native youth and to help build a strong, unified, and self-reliant Native America through greater youth involvement. UNITY has impacted more than 200,000 Native Americans through its programs since 1976. For information about UNITY, Inc. please visit www.unityinc.org.

Summary of Request:

UNITY is currently accepting bids for the printing of the conference program and banquet program. UNITY will provide final camera-ready files/artwork no later than Wednesday, June 13, 2018.

JOB 1 – UNITY CONFERENCE PROGRAM

Quantity:

2,000 and 2,500 (please provide quotes for both quantities)

Pages: 40 pages + Cover (44 Pages total)

Size:

Flat: 11"x17"

Finished: 8.5"x11"

Color:

4/4 CMYK, Full 1/8" Bleed



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Stock:

Text pages: 80# text **30% recycled**
Cover: 100-110# cover **30% recycled**
*Please quote both on gloss coated

Text pages: 80# text **100% recycled**
Cover: 100-110# cover **100% recycled**

Binding:

Saddle-stitched

JOB 2 – UNITY BANQUET PROGRAM

Quantity:

2,000 banquet programs
Pages: 1 (2-sided, single sheet)

Size:

Flat size: 8.5" x 11"
Finished size: 5.5" x 8.5" (folded)

Color:

4/4 CMYK, Full 1/8" Bleed

Stock:

24# bond **30% recycled** 24# bond **100% recycled**
*Please quote both on gloss coated

Delivery Materials: NO LATER THAN, MONDAY, JULY 2, 2018

Town & Country Resort & Convention Center
500 Hotel Cir N, San Diego, California 92108
Attention: UNITY – Jason Coochwytewa

Please Include in Your Bid:

- **The "bottom line" price.** This price should include all components needed to complete the job including shipping/delivery.

DEADLINE FOR SUBMISSIONS: Friday, March 30, 2018, 5:00 PM MST

AWARD NOTIFICATION DATE: Friday, April 20, 2018, 5:00 PM MST



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Please submit proposals by email (Word or PDF files only) to: Jason Coochwytewa, Red Note, Inc.: jc@rednoteinc.com

Questions?

Email Jason Coochwytewa at jc@rednoteinc.com or call (602) 903-4380.